



# EMPLOYEE EVALUATION

Employee Name: \_\_\_\_\_ Date: \_\_\_\_\_

Evaluator Name: \_\_\_\_\_ Store: \_\_\_\_\_

	RATING	COMMENTS
Punctuality		
Appearance		
Haircut		
Uniform		
Hygiene		
Hustle		
During rushes		
During lulls		
At Close		
Store Cleanliness		
During rushes		
During lulls		
At close		
Demonstrates willingness to learn		
Understands store/company policies		
Order Taking		
Courteous		
Answers phone correctly		
Suggestive selling		
Quickness		
Door sheets		
Accuracy		
Legibility		
DELIVERY		
Car top sign on, functional		
Customer Relations		
Uses name and gives time		
Handles delivery related problems		

Portion control		
Consistency		
Pre-Rush Prep		
Boxes		
Makeline		
Dough		
Drink Cooler		
Sauce		
Dough		
How to figure two days supply		
Large Pepperoni time: 70 seconds		
<b>OVERALL RATING</b>		
Rating: 1-UNSATISFACTORY 2-NEEDS IMPROVEMENT 3-SATISFACTORY 4-GOOD 5-OUTSTANDING		

Reccommendations:

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Next week's goals:

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I have read this and discussed it with the evaluator and I (agree) (disagree)

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Trainee signature:

Date:

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Evaluator signature:

Date:

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Supervisor signature:

Date:

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