



# LEVEL 1 SHIFT TRAINEE

Name: \_\_\_\_\_ Date: \_\_\_\_\_ Store Number: \_\_\_\_\_

Evaluator: \_\_\_\_\_ Date of Hire: \_\_\_\_\_

Training Start Date: \_\_\_\_\_

(Approval must be received from the Area Supervisor before a Team Member is placed in Training)

Activity	Rating	Comments
Punctuality		
Image		
Hustle		
During Rushes		
During Lulls		
Store Cleanliness		
During Rushes		
During Lulls		
At Close		
Can work under stress		
Demonstrates willingness to learn		
Understands company policies & security		
Handles consecutive calls quickly		
Practices phone courtesy		
Uses suggestive selling		
Door slip legibility		
Delivery prep		
Customer relations		
Handles cash transactions accurately		
Handles delivery related problems		
Follows oral/written instructions		
Weighing pizzas consistently		
Pre-opening set up		
Check in and rotate all items		
Pizza quality (appearance)		

Cash transactions		
Follows oral/written instructions		
OVERALL RATING		
RATING: 1-UNSATISFACTORY 2-NEEDS IMPROVEMENT 3-SATISFACTORY 4-GOOD 5-OUTSTANDING		

Recommendations:

I have read this and discussed it with the evaluator and I (agree) (disagree)

Employee Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Evaluator Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Supervisor Signature: \_\_\_\_\_ Date: \_\_\_\_\_